

NIJKIWENDIDAA ANISHNAABEKWEWAG SERVICES CIRCLE

COUNSELLING SERVICES FOR ABORIGINAL WOMEN AND THEIR FAMILIES

External Employment Opportunity

Opening: September 1, 2021

Closing: When Filled

Position Title: VAW Counsellor – f/t position after successful completion of 6 month probationary period.

Supervision: Employed by Nijkiwendidaa Anishnaabekwewag Services Circle, the Violence Against Women Counsellor is responsible to the policies and directions as determined by the Circle Board of Nijkiwendidaa Anishnaabekwewag Services Circle and under the direct daily supervision of the Program Director.

Area of Function:

The VAW Counsellor will provide counselling to Anishnaabekwewag and their families who have been, are being, or at risk of being abused. The VAW Counsellor will meet the service targets as set out in the service description schedule per the contractual agreement between the Ministry of Community and Social Services (MCSS) and Nijkiwendidaa Anishnaabekwewag Services Circle (NASC). The Service Description Schedule outlines the objectives, descriptions and features that outline the ideal delivery of service between the MCSS and Nijkiwendidaa Anishnaabekwewag Services Circle.

Duties and Responsibilities:

Casework & Supportive Counselling

- Provide professional casework, **client-based** counselling, advocacy and referral services to Anishnaabekwewag and their families in a confidential manner
- Provide risk assessment and safety planning for clients
- Facilitate client accompaniment to court, police, hospitals, etc, when possible
- Provide one-to-one **holistic** counselling for clients on a regular basis; assess client progress, give **support** and discuss any difficulties or problems
- Develop and implement **holistic** counselling and intervention plans while providing necessary support to assist clients in determining goals and means of attaining them
- Evaluate the effectiveness of counselling programs and clients' progress in resolving identified problems and movement toward defined objectives
- Facilitate groups sessions including talking/sharing circles
- Prepare assessment, progress, follow-up and court reports (as needed)
- Maintain **appropriate** contact with other social service agencies involved with clients to provide information and obtain feedback on clients' overall progress
- The VAW Counsellor will be expected to incorporate culturally appropriate Counselling methods.

Administration

- Collect and maintain accurate service statistics
- Maintain appropriate and accurate file documentation
- Respect the confidentiality of client files, subject to legal and policy parameters
- Write letters and reports regarding a clients' file as required

- Attend staff and case conference meetings
- Participate in committees as interested/requested
- Participate in staff development/training

Advocacy Work & Community Role

- Provide support and advocacy for clients by facilitating accompaniments where possible
- Liaise with community agencies or partners, and identify additional or alternative services and provide referrals
- As required, perform public speaking engagements, promoting public awareness of domestic violence issues
- May provide public education and consultation to other professionals or groups regarding Aboriginal cultural sensitivity or culturally appropriate healing methods
- Assist/support co-workers within a team model
- Perform other duties as assigned
- May participate in Resource Development activities
- May participate in relevant sector committees

Employment Requirements:

- Completion of a Post-Secondary program in social work, counselling or other social science or health-related discipline is required or equivalent employment experience.
- The nature of the position requires that the employee have a valid driver's license and unlimited access to a vehicle
- Must provide C.P.I.C. records check.
- Proven Knowledge of Indigenous Community, Colonial History (effects of) & Appropriate Holistic Counselling Practice.

Skills Requirements:

Experience: 2-4 years

Essential Skills:

Oral communication, teamwork, problem solving, job task planning and organizing, writing, critical thinking, decision making, time management and continuous learning.

Indigenous identified is an asset.

We would like to thank all those who are applying. However, only those qualified will be contacted for an interview.

How to apply:

Email: delores@nijki.com

Attn: Hiring Committee